



MALMESBURY TOWN COUNCIL

Minutes of the **Planning & Environment Committee Meeting** Held in Malmesbury Town Hall on Tues 23rd September 2025

Present: P Exton (Chair), R Sanderson (Vice Chair), I Wallis, M Akhtar, K Drake, J Paget
Also present: Lisa Dent (Dep Town Clerk), Cllr S D'Arcy

PE/25/145 To receive declarations of interest
None received.

PE/25/146 To receive apologies for absence
Apologies received from Cllrs J Akhtar, O Wallis, W Jones and RP Jones.

PE/25/147 Public participation on items of business included on the agenda
None requested

PE/25/148 To approve minutes of meeting held on Tuesday 2nd September 2025
The minutes were adopted and signed as a correct record.

PE/25/149 To receive and note income and expenditure report
Following review, the report was noted.

PE/25/150 To consider the development of a Malmesbury river maintenance plan
It was agreed to proceed with the plan through input and collaboration with statutory bodies (Environment Agency and Wiltshire Council) , stakeholders and community groups such as flood groups, Malmesbury River Valley Trust, MAGIC Malmesbury etc. This will be a significant undertaking and it was agreed to initially to convene a meeting with the various groups to inform on the objectives. Cllr Exton will draft an invitation and agenda and Deputy Town Clerk will forward.

Cllr D'Arcy left the meeting at 7.28 p.m.

PE/25/151 To agree by resolution that Malmesbury Town Council is dissatisfied with consultations from Island Green Power (IGP) re Lime Down Solar and agrees to Stop Lime Down representation on this matter
It was agreed that Malmesbury Town Council wishes to register its agreement to representation and Deputy Town Clerk will forward this confirmation with the Statement of Objection to the targeted consultation sent 25th July 2025.

PE/25/152 To note parking agreement costs have been requested from Wiltshire Council for agreement/renewal September/October 2025 and parking data has also been requested

The parking data has been received and was noted

The parking agreement costs for renewal are:-

Cross Hayes £ 1207.75

Station Rd £10335.80

Software charge £ 133.00

Total £11676.55 (Renewal costs are held at £11676.55 as per last year).

It was requested that the Deputy Town Clerk advise the parking agreement charges for the last 4 years of and also send councillors a copy of the parking agreement.

The motion for accepting the agreement and charges will take place at the next Planning and Environment meeting on 14th October and Deputy Town Clerk will clarify this is acceptable with Parking Services at Wiltshire Council.

PE/25/153 To resolve comment to planning applications received since the last meeting

WC Ref: PL/2025/06309 - 87 Gloucester Road, Malmesbury, SN16 0AJ

Householder planning permission - Erection of an outbuilding within the garden curtilage.

No objection.

WC Ref: PL/2025/06921 - St Aldhelms, 14 Gloucester Street, Malmesbury, SN16 0AA

Notification of proposed works to trees in a conservation area.

No objection.

WC Ref: PL/2025/07075 - First and Second Floor, 17 High Street, Malmesbury, SN16 9AF

Full planning permission - Alteration to fenestration - addition of two windows to rear of first floor and infill extension on second floor

Objection - Malmesbury Town Council resolved to Object to the application and is in support of the conservation officers comments on application ref PL/2025/06089 in that the upper extension has significant issues. This has not been addressed in PL/2025/07075 and the proposed alteration to fenestration is not suitable for a historical building in a conservation area and the significant issues remain.

WC Ref: PL/2025/07075 – 30A Burnham Rd, Malmesbury, SN16 0BH

This was included in error – it was noted the application has been determined.

PE/25/154 Triangle Junction

No update to the Bristol Street traffic survey which has been requested.

Wheeler Way/Ave de Gien improvements

Following recommended by Rural Assets at Wiltshire Council that progress will need to be through Streetscene and Open Spaces, contact has been made with the Streetscene Manager who is looking into how best to proceed and we await further information.

Dual recycling bins for general refuse/recyclables

Sweetnam and Bradley have ordered the internal bin liner handles and we are awaiting contact as to when these can be fitted. Deputy Town Clerk will progress arrangements for the removal of the bins in the other 4 locations (Cloister Gardens has been installed).

Speed Indicating Devices

Dep Town Clerk had requested confirmation from LHFIG as to the correct process and has been advise that the first step in requesting a speed survey to the location/s. Should the survey indicate that the location may be suitable for a Speed Indicating Device, this will need to be referred back to LHFIG for their input to progress.

It was agreed to request speed surveys to the following locations (which have been confirmed by local police as locations where speed checks show speeding is an issue.)

- Tetbury Hill (by Malmesbury Cemetery)
- Filands (from Aldi to Dyson)
- Dark Lane to roundabout Sherston Road/Corn Gastons

Locations will be determined by the travel survey instruction criteria.

The meeting was declared closed at 8.27 p.m.